

**ENFIELD HIGH SCHOOL BUILDING COMMITTEE  
BUDGET SUB-COMMITTEE MEETING MINUTES  
February 12, 2015**

A meeting of the Enfield High School Building Budget Sub-Committee was held at Enfield High School located at 1264 Enfield Street, Enfield, Connecticut on February 12, 2015.

**1. CALL TO ORDER:** The meeting was called to order at 6:05 pm by Wendy Osada

**2. ROLL CALL:**

**MEMBERS PRESENT**

Wendy Osada, Virginia Austin, Walter Kruzel, Doug Maxellon, Joe Muller, Greg Strich

**MEMBERS ABSENT**

Randy Daigle, Jim Nasuta

**ALSO PRESENT**

Art Pongratz

Wendy Osada appoints the two alternates as regular voting members for the February 12, 2015 meeting.

**3. APPROVAL OF MINUTES:**

Motion made by Walter Kruzel to Accept the Budget Sub-Committee Minutes Dated January 29, 2015

Seconded by Joe Muller

Abstained by Ginny Austin and Wendy Osada

Motion passes by a show of hands

**4. OLD BUSINESS:**

Discussion and Authorization of Silver Petrucelli & Associates, and Gilbane Building Company to proceed in the design, and negotiated costs for new window systems (to match the new, and renovate to new façade) on the Library/Main Office addition, at an estimated cost of \$100,000.00 (tabled on January 8, 2015) - **Table**

**5. NEW BUSINESS:**

Motion made by Joe Muller to Approve Sustainable Engineering Solutions, LLC, Invoice number 1605, dated January 30, 2015, in the amount of \$2,280.00

Seconded by Walter Kruzel

Motion passes by a show of hands

Motion made by Joe Muller Approve the following ATP's (Authorization to Proceed), on the Gilbane Building Company CMR Contract

Seconded by Walter Kruzel

ATP-0014 (Revised) - \$368,253.00 – Rock Excavation for Site Utilities – North Side (Estimated)

Amar states a few months ago we started excavating and we encountered rock. There was an ATP that was presented. We did some tests and forwarded the information to the design engineers and they revised the balance of the drainage that we have not installed to try to raise the structure to reconfigure to get out of the rock as much as possible. The rock quantity that represents this number is the rock we

took out. Also, we had MMI, which is the civil engineer look at the information. The rock excavation represents taking out rock for the balance of the drainage as we revised design, represents taking rock for the water main, there is the electrical line and the roadway. Also included in that rock quantity is the two retaining walls, which represents the loading dock. In terms of quantity of rock excavation that we are going to encounter we are at about 2,200 yards of rock and we used the contract unit price with Mizzi for trench rock, but we didn't have a price for mass rock. There will not be blasting.

Wendy states so the \$368,253.00 is the new figure, which is an allowance and you hope you built in some cushion and we're hoping you won't necessarily hit that threshold.

Doug asks if the boring showed rock?

Amar states there were no borings in that location, they were only taken in the footprint of the building.

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP-0024 (Included in GMP) - \$64,700.00 – Provide Zinc in Lieu of Aluminum Panels, as an Alternate, previously approved by EHSBC

Seconded by Walter Kruzel

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP-0025 Add - \$42,061.45 – Site work at 20 Riverview

Seconded by Walter Kruzel

Amar states that value represents what is agreed to. It's very well defined.

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP-0026 - \$0.00 – Area C2 Structural Steel Placement Plan Revisions (Cafeteria/ Gym Addition)

Seconded by Walter Kruzel

Amar states it is structural modifications. No cost impact. The design got revised.

Motion passes by a show of hands

Motion made by Joe Muller to Approve the Town Manager to enter into an Agreement with Gilbane Building Company for F, F, & E, and Move Management Services, as described in the Proposal, dated January 28, 2015, in the amount of \$89,710.00

Amar states this represents two activities, one is we will be supervising the moving operation, a supervisory effort. That everything goes smoothly. The other part is supervisory oversight of the FFE purchases.

Doug states I looked at the proposal and it's made up of many parts, I thought FFE was part of the package and why wouldn't management of the FFE buyout be part of your package? I can see the oversight of the moving. This is just management for \$89,000.00, no hands on furniture. I thought part of that was yours as the CM. I thought the purchasing of the FFE was part of the bid package.

Amar doesn't think so, but will check.

Ginny asks if this comes out of FFE or contingency?

Art states contingency. It wouldn't come out of FFE because FFE doesn't include labor and management.

Greg asks Art does the Town have money somewhere in the budget that they were going to use to do those tasks?

Art states there is a moving line item in the budget.

Wendy states that would be for the physical move and not the supervisory capacity. The line item the Town has might cover the actual moving expense and labor for moving. I would assume it wouldn't cover the coordination and logistics.

Greg asks Art if that is correct?

Art states that piece for moving was for moving, meaning moving related/physical expenses.

Greg asks I'm trying to figure if this is something the Town anticipates doing themselves, having money for or having Gilbane.

Art states we are the Town. The building Committee is representing the town and there is a moving line item for \$200,000.00. It can come out of that \$200,000.00 line item. It will come out of the project.

Doug states it makes sense. I'm just questioning the management of it. I'd like someone to look at their contract in a little more depth, part of it is legitimate, I agree with that.

Wendy asks if they have any activities related to this that need to start in the next two weeks? There seems to be some questions outstanding on this. I suggest we make a motion to table this item.

Motion made by Doug Maxellon to Table Agenda Item 5c, Review, Discussion and Approval for the Town Manager to enter into an Agreement with Gilbane Building Company for F,F,& E, and Move Management Services, as described in the Proposal, dated January 28, 2015 in the amount of \$89,710.00.

Seconded by Walter Kruzel

Motion passes by a show of hands

Art will look up the information.

## **6. EXECUTIVE SESSION: None**

Motion to Adjourn by Joe Muller

Seconded by Ginny Austin

Motion passes by a show of hands

Adjourned at 6:28 PM